

MEETING MINUTES
ORANGE COUNTY LIBRARY SYSTEM BOARD OF TRUSTEES

May 13, 2021 ~ 6:00 p.m.

Orlando Public Library
101 East Central Boulevard
Orlando, Florida 32801

Join the Zoom Meeting:
<https://zoom.us/j/96237073345>

Library Board Present: Crockett Bohannon (5/0); Nicole Benjamin (8/0 – City)*;
 Danielle Levien (8/0 - City)*; Richard Maladecki (5/0);
 Lizannette Tam (5/0) (*Virtually)

Administration Present: Mary Anne Hodel; Steve Powell; Kris Shoemaker; Ricardo Viera;
 Bethany Stone; Danielle King; Lynette Schimpf;
 Milinda Neusaenger

- 21-055 I. **Call to Order**
 President Bohannon called the meeting to order at 6:01 p.m.
- 21-056 II. **Public Comment Policy & Procedures**
- 21-057 III. **Approval of Minutes: Library Board of Trustees Meeting
 April 8, 2021**
 Trustee Maladecki, seconded by Trustee Tam, moved to approve the minutes for the April 8, 2021 Library Board of Trustees. Motion carried 5-0
- 21-058 IV. **Staff Presentation: Right Service at the Right Time – Josh Fox**
- 21-059 V. **Financial Statements and Summaries: April 2021**
 Finance Manager Lovevia Williams reported that the State Aid total is less than budgeted. OCLS will receive \$574, 264 instead of the budgeted amount of \$630,000. Brief discussion ensued regarding the shortfall and Ms. Williams indicated that it will not have a big impact on the materials purchased.
- 21-060 VI. **Dashboard: April 2021**
 COO Powell briefed the Board about the upcoming Beanstack challenge for pre-k students and their parents to read 1,000 books before kindergarten. He also reported that OCLS was closed all of April last year, so statistics this year have improved greatly. He also reported that the Melrose Center is up and running at limited capacity, that some computers and the bathrooms have opened in the Children’s Library, and that the third floor is now open for browsing.
- 21-061 VII. **Action Items:**
- 21-062 **Bibliotheca Subscription: Danielle King**
 CBO King briefed the Board about the self-checkout and RFID equipment, which is old and obsolete. Bibliotheca is the company from which the equipment was purchased and they will no longer provide support for the old equipment. They are offering a subscription service that will provide new equipment with support. The subscription service will be less expensive than purchasing new equipment. Brief discussion ensued. Trustee Maladecki, seconded by Vice President Benjamin, moved to approve a six-year subscription model with Bibliotheca and to authorize Mary Anne Hodel, the Library Director/CEO, to execute the agreement. Motion carried 5-0.

21-063 VIII. **Discussion and Possible Action Items**21-064 **Director Search: Yvonne Hartley**

Human Resources Director Hartley proposed a process for the Director search. Candidates should have an MLS, ten years of library experience with five years of management. She shared the director salary ranges from several library systems across the country. She also proposed a budget of \$17,350 for advertisements, interviews and travel. She stated that the following will need to be approved by the Board at the June Board Meeting: job description, budget, timeline and process structure. Discussion ensued regarding the Search Committee and the interviewing process. The Board requested a questionnaire to be created to send to candidates who apply for the position. Further discussion ensued regarding the logistics of the interviewing process as well as the timeline for the process. Ms. Hartley will bring the finalized process and documents to the Board at the June 2021 Board Meeting.

21-064.1 **Zoom Meetings**

President Bohannon added the topic of Zoom meetings as a walk-on item at the beginning of the meeting. He is of the opinion that since Orange County and the City of Orlando have returned to in-person meetings, that perhaps OCLS should return to in-person only meetings and discontinue the use of Zoom at the meetings. Trustee Maladecki, seconded by Trustee Levien, moved to return to pre-covid meetings. Brief discussion ensued.

Motion carried 5-0.

21-065 IX. **Information**21-066 **Director's Report**

Jim Myers, the Melrose Center Department Head, found out on May 7th that WUCF-TV wants to air a third season of Melrose in the Mix in 2022. Jennifer Cook, Senior Director of Content & Engagement, stated, "We are thrilled with the show and will continue to air it as long as you continue to provide it!" The half-hour episodes air on the third Thursday each month at 8:30 pm. Melrose and Marketing & Public Relations staff complete all of the post-production and supply WUCF-TV with each episode.

WUCF-TV advertises, "Melrose in the Mix is a live recording series staged in the Melrose Center audio studio at the Orlando Public Library. Musicians ranging from local luminaries to touring acts perform and record before intimate audiences. Performers also sit for a brief interview, sharing their influences, inspirations, musical memories, and a little backstory about the songs they create."

The Florida Library Association has announced that OCLS has been named as the winner of the following 2021 awards:

Florida Library of the Year

"Although the pandemic forced them to change the way they do business, Orange County Library System did not allow it to stop them from serving the community. As soon as they were forced to close their doors to comply with the statewide stay-at-home order, staff worked from home converting hundreds of in-person classes, events and programs to a virtual format. They also started making plans for how they could safely reopen their facilities for essential services when the time was right. By June 1, all of their locations reopened with care for limited in-person service, even while many libraries around the nation remained closed."

Maria Chavez Hernandez "Libraries Change Peoples' Lives"

"Orange County Library System (OCLS) has done a phenomenal job creating opportunities for English Learners and underserved populations by providing resources and funding as well as allowing creative ways to serve the needs of the ESL population. OCLS has the

community's best interest at heart and is willing to go above and beyond to serve. OCLS has made the needs of English Learners and underserved communities a top priority and has included them in their Annual Strategic Plan year after year to ensure that they, as an organization, serve them well.”

Betty Davis Miller Award for Youth Services- Children

“In the year 2020-2021, Orange County Library System (OCLS) revolutionized library programming for schools by creating free virtual field trips for students. This program invited 1,350 kindergarten and first-grade teachers in Orange County to participate. Student participation increased by 380% with a projected audience of 3,217 students. Field trip bookings increased by 220% and the participation of Title I schools grew by 200%. Virtual programming expands accessibility, diversity, equity, and inclusivity for students, staff, and schools. The promotion of reading, literacy, and library use are demonstrated in every field trip through a story time, song, mini-lesson, and craft. This program can be easily replicated with two staff members and cost-effective supplies in any library location.”

Lifetime Achievement

“Mary Anne Hodel’s vision for Orange County Library System has been based upon service and inspiration. In the nearly 20 years she has been at the helm of this system, she has introduced massive advances in technology, made investments in programs that support the community, and steered the library through a global pandemic. Her work has raised the bar for modern libraries and drew national attention to the value they bring to those they serve.”

OCLS is indeed proud of our staff and the innovation and dedication that they have demonstrated. As a result of their efforts, they have brought distinction to our institution.

21-067

Public Comment: Non-Agenda Items

Christopher Hertel – spoke in favor of the use of Zoom during board meetings.

Phelycia Marsh – spoke about the need of a library in the Lake Nona area.

Anzir Moopen – No Answer

Melanie Williams – spoke about the need of a library in the Lake Nona area.

Lucy Redzeposki – spoke about the need of a library in the Lake Nona area.

Catherine Buhler – No Answer

Amber Brennan – spoke about the need of a library in the Horizon West area.

Ciara Beitel – spoke about the need of a library in the Horizon West area.

X. Adjournment

Trustee Maladecki, seconded by Trustee Tam, moved to adjourn the meeting Motion carried 5-0. President Bohannon adjourned the meeting at 7:37 p.m.

**Next Meeting Dates: June 10, 2021 ~ Orlando Public Library; 101 East Central Boulevard; Orlando, Florida 32801 ---
July 8, 2021 ~ Orlando Public Library; 101 East Central Boulevard; Orlando, Florida 32801**

Florida Statutes section 286.0105: If any person desires to appeal any decision with respect to any matter considered at a Library Board of Trustees meeting, such person will need a record of the proceedings; for this purpose, such person may need to ensure that a verbatim record of the proceedings is made to include the testimony and evidence upon which the appeal is to be based.

In accordance with the Americans with Disabilities Act, any person requiring special accommodations to participate in this proceeding due to a disability as defined by ADA may arrange for reasonable accommodations by contacting the Director’s Office on the fifth floor of the Main Library in person or by phone at 407.835.7611 at least two days prior to the meeting.