

# OCLS Library of Things

The Orange County Library System's (OCLS) Library of Things is a collection of non-traditional items which supports the Library's Mission, Vision, and Values. The Library of Things is intended to meet the cultural, informational, educational, and recreational needs of Orange County residents and complement programs and events offered at OCLS locations. This collection should be considered representative, rather than comprehensive in any area. The goal of the collection is to provide equitable access to items and provide a sustainable way for customers to explore new topics of interest and hobbies.

## Collection Guidelines

The following Guidelines provide an overview of the criteria used when making decisions regarding items added to the collection.

1. The item supports the [OCLS Mission, Vision, & Values](#), current programs or classes, or the [OCLS Strategic Plan](#).
2. The item aligns with the [OCLS Materials Management Policy](#).
3. The item meets a demonstrated community need or interest.
4. Adequate space is available to store the item.
5. Funding is available to purchase the item.
6. The item's educational significance is high in relation to its cost.
7. The item is durable and can withstand repeated circulation.
8. The item is not available or accessible at other community venues.
9. Instructions for using the item are readily available.
10. Users can responsibly, successfully, and safely use the item.

## Collection Maintenance

Library of Things items will be regularly evaluated for condition, wear, usage, and space constraints. Items that are superseded, outdated, physically worn, or no longer in demand are removed on an ongoing basis. Removal of an item from the collection and the replacement of withdrawn materials are based on the OCLS Library of Things Collection Guidelines.

## Donations

Donated items will not be accepted without prior authorization from Library staff and will only be accepted during advertised periods. Library staff will outline types of items and acceptable condition standards. Items will be considered based on the OCLS Library of Things Collection Guidelines. Not all donated items will be added to the collection. Donations not added to the collection may be eligible for sale in our Friends of the Library Bookstore, for sale in Branches, or may be sold or donated to our community partners. Funds generated from any sales of these gifts are returned to the Library as financial support for projects.