

November 20, 2023
Orange County Library System
Orlando, FL

REQUEST FOR PROPOSALS (RFP) 23-001-BOOK

QUESTION & ANSWERS

Pre-Proposal Conference Clarification from November 9, 2023

1. **Question:** Is the air assist listed in the specs a requirement or an add alternative?
Answer: Although air assist is listed in the specifications as a requirement, OCLS will accept as an add alternate.
2. **Question:** The specifications call for an UVL Bruan lift, not all platforms have the capability to do an underbody lift, would you like to see a couple of exceptions or clarifications on that?
Answer: Yes, because not all platforms have the capability to do an underbody lift, alternative options will be accepted.
3. Recording of pre-proposal conference-
<https://www.youtube.com/watch?v=NQagAZ3AIFE>

Questions and Answers

1. **Question:** Can you please provide a floor plan? Pricing will vary greatly based on the interior finish of how many bookshelves, storage, or benches, etc.
Answer: As per the Scope of Work, section 6. E, “specific floor plan to be designed in consultation with the LIBRARY. This includes, but is not limited to shelf design and layout, cabinetry, furnishings, and fixtures.”
Floor plan should include a minimum of 4 one-sided removable book carts to be located within the shelving units. Additional shelving should be enough to make full floor to top shelves. The collection will consist of easy books, juvenile books, and adult new and popular. Shelves should be interchangeable and adjustable. The floor plan should include the laptop charging cart, lockable storage options, and staff workstation with a flip-top desk and chair for 1 person. Staff workstation and storage cabinet should be near the entrance. The remaining storage can be in the back of the vehicle. See Exhibit A below for sample floor plan.
2. **Question:** Based on our pre-bid conference, the desired vehicle is a Ford E450 correct?
Answer: The preferred style is a cab chassis “truck style” such as a Ford E450 or equivalent, or a “step van” style vehicle may be considered.

3. **Question:** Ford E450 is only in gas, not diesel. Is this acceptable?
Answer: Yes, but if an equivalent vehicle is offered as an option and has a diesel engine, such as Ford F550, this is also acceptable.
4. **Question:** Ford E450 GVWR is only 14,500, is this acceptable?
Answer: Yes
5. **Question:** Air ride suspension may not be available on this platform. Is this acceptable?
Answer: Yes, when writing the RFP, please explain why an option is not listed.
6. **Question:** GPS is no longer an industry standard. This is not available in the E450. Is that acceptable?
Answer: Yes, when writing the RFP, please explain why an option is not listed.
7. **Question:** E450 vehicle interior is standard based on chassis pool to speed up timeline. Is this acceptable?
Answer: Yes, when writing the RFP, please explain reasoning.
8. **Question:** UVL is not available on the E450. Is a standard interior wheelchair lift acceptable?
Answer: Please provide alternate options for a wheelchair lift.
9. **Question:** Window tinting on windshield will be standard from Ford OEM. Is this acceptable?
Answer: All window tinting should use Florida Statutes as guidelines for approved percentages.
10. **Question:** Ceiling is a standard vinyl from OEM body manufacturer. Is this acceptable? (White in color.)
Answer: Yes
11. **Question:** Vehicle body roof material is standard from OEM body manufacturer. Is this acceptable? Do you need a ladder for access?
Answer: Yes, standard roof material is acceptable. No, we do not need a ladder.
12. **Question:** For IT charging, would an Acore charging cart be acceptable? How many devices will it need to charge?
Answer: Yes, we anticipate charging approximately 6-8 laptops.
13. **Question:** Do you want aluminum cabinets or custom laminate built cabinets?
Answer: For cabinetry, we would prefer colored aluminum.
14. **Question:** How many single sided, double sided Acore carts in the vehicle?

Answer: A minimum of 4 one-sided removable book carts.

15. **Question:** Based on the space we typically recommend 1 AC unit. If we provide two we may need a larger inverter and or generator. Is this acceptable?

Answer: Yes

16. **Question:** Do you require separation between the chassis and body? Would you like a door or curtain if so?

Answer: We would like the chassis and the body to be open for staff to easily pass through. A curtain option would be nice for when the vehicle is stopped so customers cannot see into the cab.

17. **Question:** Are there any interior monitors or only 1 exterior monitor?

Answer: No, we only want 1 exterior monitor.

18. **Question:** Spare tire is not a typical request. Would you accept it without one?

Answer: Yes

Exhibit A:

Floorplan for example only. Specific floor plan is to be designed in consultation with the LIBRARY. OCLS likes the layout and use of space in this floorplan.

